



You are invited to participate in the  
2011 Fair on the Square  
Community Court  
Saturday May 12 and/or October 13, 2012  
[www.downtownbaraboo.com](http://www.downtownbaraboo.com) or [events@downtownbaraboo.com](mailto:events@downtownbaraboo.com)

Our 2012 Downtown Baraboo Fair on the Square event, promoted by FunnyBones Productions, LLC., is a premier art and craft fair. The Community Court Area has been added to give local non-profit organizations an opportunity to create awareness of their service to our large audience. It is not intended as a fundraiser venue for your organization. This means there can be no sale of commercial merchandise. However, if your organization has handmade items they would like to sell, you may apply as an artist/craft vendor with a non-profit reduced vending rate.

**Community Court Requirements:**

- Exhibitors who qualify for this section of the event are, but not necessarily limited to: Civic Groups, Governmental Agencies, Non-profit Organizations, Clubs, Church Groups and Youth Groups. No political or advocate groups allowed. No home cottage industries allowed.
- Awareness exhibitors may hand out informational materials, advertise upcoming events or display items you may have for sale through your organization. *No commercial merchandise sales will be allowed at this event.*
- Downtown Baraboo, Inc., reserves the right to screen applicants to assure that the product or service represented is in keeping with the goals of the organization and mission of the event, and that it is not in direct conflict with other vendors or member businesses.

**Set-Up/Tear Down:** Set up time is 7:30 am day of show. Exhibitors must check in at the information booth prior to setting up to obtain space assignment. Once you check in, you may then proceed to drive to your designated space to unload. Park your vehicle before setting up your booth. The show is 9:00 am – 4:00 pm. Please be ready to start at 9:00. Tear down is not allowed until 4:00pm. No vehicles are allowed in the fair until 4:00pm. If you leave before 4:00 you will not be asked back to the show. You must have someone attending to your booth at all times during the show.

**Display:** Exhibitors must provide their own display tables/tents/materials and are responsible for displays at all times. Spaces are a maximum of 10'x10'. Erected tents, including tie downs (no staking) must fit within this area. This is an outdoor show. There may be windy conditions, please be prepared. Tent weights are suggested. Maximum 2 spaces per exhibitor. There are no refunds due to inclement weather.

**Parking:** After unloading, exhibitors must move all vehicles to a public parking lot, not in the streets or alleys. There are several designated areas for fair participants.

**Fees:** Booth fees are \$45.00 per space. If you have a handmade item for your organization that meets the fair requirements, we provide a reduced non-profit booth fee of \$60.00. There will be no refunds if exhibitor fails to show day of event or for inclement weather.

**Confirmations** will be mailed prior to the event. Please include a self-addressed, #10 stamped envelope with your registration.



**Community Court Application Form 2012**

Group Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Non-Profit, Tax Exempt # \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email address \_\_\_\_\_

Description of Product or Service:

\_\_\_\_\_  
\_\_\_\_\_

I would like to reserve space for:

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> May 12, 2012     | <input type="checkbox"/> 1 space \$45.00 | <input type="checkbox"/> 2 spaces \$80.00 | <input type="checkbox"/> Selling Opportunity \$60.00 |
| <input type="checkbox"/> October 13, 2012 | <input type="checkbox"/> 1 space \$45.00 | <input type="checkbox"/> 2 spaces \$80.00 | <input type="checkbox"/> Selling Opportunity \$60.00 |

Total Enclosed \$ \_\_\_\_\_

Please make checks payable to Downtown Baraboo, Inc.

I have read the application and accept all rules and regulations and agree to abide by decisions of the promoter Funny Bones Productions, LLC and/or Downtown Baraboo, Inc. I agree to assume full liability of loss to me or my property or employees, and from any cause whatsoever while on the premises. I expressly release Downtown Baraboo, Inc., FunnyBones Productions, LLC and any of their representatives from any and all liability whatsoever, or for any loss or injury. Exhibitor agrees to pay for all legal fees and costs in any action arising from or during enforcement of this contract.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Send application form, check made to Downtown Baraboo, Inc, and self addressed stamped envelope to:

Downtown Baraboo, Inc. PO Box 216, Baraboo, WI 53913